



ORDER FORM 2022

Please print clearly, complete ALL details and return to: Jesuit Communications, PO Box 553, Richmond, VIC, 3121
Tel: 03 9421 9666; Fax 03 9421 9600; Email: sales@jesuit.org.au. Orders must be placed by 1 June 2022 for September 2022 delivery. Please contact us directly if ordering later or for different delivery date.

PLEASE SUPPLY GOODS AS DETAILED BELOW:

College Name	ABN:
Delivery Address (must be street address)	
Special delivery instructions	
Billing Address (if different to above)	
Contact Name & telephone	
Email	
Actual date of graduation	Preferred delivery date:
Purchase Order No.	Please attach a copy of your school purchase order
Is the organisation a member of the Catholic GST Religious Group?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Quantity	Unit Price \$33.00 (excl GST) Sub Total (excl GST) \$
	Customisation Fee \$1500 for orders under 500 copies \$
	Total (excl GST) Note price does not include freight \$



STANDARD VERSION

Minimum order quantity – 50 copies

- Introduction by Bishop Greg O'Kelly SJ
- Space for you to include your own message
- Standard cover colour is blue. Orders 200+ copies choice of other colours available. Please advise preferred colour here and we will confirm availability. Preferred colour: _____



CUSTOMISED VERSION

Customisation included for orders of 500+ copies (under 500 copies additional charge of \$1500.00 applies)

- Choice of cover colour with gold embossed College name and crest on cover
- Personalised message/Introduction

1. **Cover Colour** ☐ Green ☐ Blue ☐ Red ☐ Burgundy ☐ White

2. **Text (College name)** to appear on front cover and title page (please print clearly):

3. **College crest** Please supply a high-resolution file; preferably mono (one colour), vector digital file (eps). Other formats may be acceptable but need to be checked for suitability. Email to: denise.campbell@jesuit.org.au

4. **Introduction (choose one option)**

☐ Include Standard Introduction by Bishop Greg OKelly sj

☐ Include personalised message from College

Text to be supplied in Word doc, proof-read and signed-off by authorised personnel. Please include a page heading for your message. Note: edits to message at proof stage may incur additional charge.

5. **Other relevant information:** _____

AUTHORISED BY:

Name _____ Position _____

Signature _____ Date _____